



Terms of Reference

Develop a pilot compliant solution to report incidents of sexual bribery

1. Profile of CEJ

The Centre for Equality and Justice is the locally registered office consisting of former staff of FOKUS WOMEN, which was in operation in Sri Lanka since June 2012. Centre for Equality and Justice (CEJ) was established as a company limited by guarantee in late 2017. CEJ's mission is the achievement of gender justice so that men and women live in a society that is free, just and equal. This will be achieved by promoting gender equality, by advancing the rule of law, good governance and democratic principles, promoting women's advancement and economic empowerment, advocating for the commitment to international human rights standards and by fostering partnerships with grassroots level women's networks. CEJ is primarily a women's organization working on the rights of women in the private and public sphere with a focus on war-affected women's issues. CEJ engages with policymakers, government officers and strengthens grassroots level women's capacities to claim their rights.

2. Project Description

CEJ is currently implementing a project titled "Hidden Challenges: Addressing Sexual Bribery Experienced by Military Widows and War Widows in Sri Lanka to Enable Resilience and Sustained Peace" with the support of UNW. The project aims to empower military widows (predominantly Sinhalese widows in Anuradhapura and Kurunegala) and war widows (predominantly Tamil widows in the Northern Province) by addressing the high incidence of sexual bribery and sexual exploitation against them, which also acts as a significant barrier to their socio-economic advancement and perpetuates vulnerability and intergenerational conflict. This project aims to empower the widows and their families by improving access to information and services, supporting the formation of women's collectives/ Self Help Groups (SHGs), and supporting sustainable income-generation. It will also collaborate with public officials and state institutions to increase their commitment to prevent and respond to bribery and to protect military and war widows from sexual exploitation. This will be complemented by the strengthening of civil society to hold systems and decision-makers accountable.

3. Scope of work

CEJ seeks the services of a consultant/ consultancy organization to develop a pilot complaints platform to report/ collect information on incidents of sexual bribery and sexual exploitation.

The consultant/ consultancy organization will work under the direct supervision of the CEJ Executive Director and with support from the CEJ programme team and its partner organizations to develop pilot complaint solutions.

4. Expected deliverables

The consultant/consultancy organization will be responsible for the following:

- General responsibilities
 - Coordinate all arrangements including logistics and other related matters with relevant parties in line with the guidelines provided by CEJ.
 - Submit reports of relevant meetings
 - Submit attendance sheets of workshops and meetings
 - Carry out pre and post evaluations during workshops

- Preliminary stage: calling for applications
 - Submit concept note, budget and workplan for phase 1 and 2. The timelines of the subsequent stages are subject to change and will be followed up with the selected consultant/ consultant.

- Phase 1:
 - Review existing documents/ reports
 - Consult relevant stakeholders
 - Update workplan and ToR

- Phase 2: Development of the solution (online and offline)
 - Develop an initial prototype of the application capturing the findings of the research conducted by CEJ as well as the outcomes of the design thinking workshop/ round table meeting.
 - Test the initial prototype with the CEJ team, its partners and other relevant stakeholders
 - Incorporate feedback based on the test
 - Provide all technical support needed to develop the application
 - Contact suitable telecommunication partners

- Conduct consultations with CIABOC and stakeholders to add value and for CIABOC to feed into their existing complaints systems and procedures
 - Test the application with pre-identified samples of end-users
 - Develop a feedback mechanism that can be received during the testing
 - Make necessary adjustments to the solution based on the feedback
 - Provide CEJ with a detailed report on the process by 25 May 2020
- Phase 3: Handing over
 - Provide support to educate the following communities on the technicalities of the solution/ app
 - **Selected officers who will handle the data** - Capacity building/ gender sensitization sessions on how to handle the data received by the Mobile application (The sessions will be carried out with the support of a gender consultant who will be selected in consultation with CEJ).
 - **Selected women across the three districts** - on how to use the mobile application and promote the use of online and offline solutions.
 - Link App data to the CIABOC website.
 - Handover the final application to the identified implementing body/ integration of the systems into CIABOCs overall system.
 - Provide input to design advocacy material for the Solution.
 - TOT's on the use of the application for public officials, civil society and SH Committees, at SLIDA and 3 districts CEJ, UN

4. Duration

The proposed time period of the consultancy will be between 15th March 2020 to 30th April 2020.

5. Payment and other arrangements

TBD