



Vacancy

Monitoring and Evaluation Consultant

Terms of Reference

CEJ is hiring a M&E consultant with immediate effect for a short-term assignment. Interested candidates may send a resume with a covering letter explaining why they are suitable for the position to srilanka.cej@gmail.com. Only short-listed applicants will be notified.

Applications close on the 30th of May 2022.

1. Profile of CEJ

Centre for Equality and Justice (CEJ) was established as a company limited by guarantee in late 2017. CEJ's mission is the achievement of gender justice so that men and women live in a society that is free, just, and equal. This will be achieved by promoting gender equality, advancing the rule of law, good governance and democratic principles, promoting women's advancement and economic empowerment, advocating for the commitment to international human rights standards and fostering partnerships with grassroots level women's networks. CEJ is primarily a women's organization working on the rights of women in the private and public spheres. CEJ engages with policymakers, government officers and strengthens grassroots level women's capacities to claim their rights.

2. Project Description

CEJ has undertaken a project titled 'Our Voices Matter: Strengthening Young Women Leaders in the University System'. This project is implemented with the aim to encourage university undergraduates (with an emphasis on female undergraduates) to engage in issues of democracy and governance and encourage them to participate in public life. Accordingly, the project will 1) raise awareness of democratic concepts, principles and norms among female university students, 2) encourage female university students to take leadership roles within university unions, societies, and committees, and 3) provide platforms whereby female university students can articulate their concerns with lawmakers and policymakers.

3. Purpose of the Evaluation

The project has been implemented for a period of 11 months (July 2021 - June 2022). This end of project evaluation focuses on the entire implementation period.

This evaluation will focus on the learnings of the project, as well as the impact and sustainability of the project. It will also assess the design of the project, and its scope and measure them against the intended project and donor objectives. The evaluation will also note the practical and contextual challenges faced during implementation and their impact on the overall project activities.

4. Duties and Responsibilities

- Review project-related documents.
- Attend meetings with CEJ and the donor as required.
- Develop an overall end of project evaluation plan for the project of CEJ.
- Conduct discussions with students involved in the project, and evaluate the effectiveness of the project in accordance with the guidelines put forward by the donor.
- Conduct discussions with the stakeholders involved in the project, and evaluate the effectiveness of the project in accordance with the guidelines put forward by the donor.
- Monitor and evaluate the implemented activities in terms of their sustainability, expenditure and overall progress.
- Develop a comprehensive and informed report of the project based on the requirements of CEJ and the donor.

5. Qualifications and Experience

- Education:
University Degree preferably in Social Sciences.
- Experience:
 - At least 5 years of experience in the M&E task in development projects implemented by national/international NGOs/UN bodies/ Government.
 - Experience in liaising with youth and stakeholders at a professional level.
- Language Requirements:
Fluency in written and spoken English and Sinhala/ Tamil.

6. Consultancy fee

Negotiable

7. Timeline/Duration

The proposed time period of the consultancy will be between 1st June to 10th August 2022. The consultant is to hand over the completed report by the 15th of July, 2022.